

SECTION 11.29

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Revised: February 27, 2025

Grant Funds and Contracts

POLICY

Grant Fund Proposals and Applications

The Board will consider applying for State and Federal Grants for which it is eligible. The Superintendent evaluates federally funded programs and state grants, including their requirements, regulations, reporting, and their benefits to the enrollees of the program. The Superintendent reports to the Board about the work of the programs and makes recommendations accordingly.

Compliance

The Board will comply with all requirements of the State and Federal programs in regards to planning, application, expenditures, and reporting.

Contracts

In addition to the procurement standards outlined in Board Policy 11.25, Purchasing, additional requirements are imposed when a contract will be funded with Federal funds, including, but not limited to, the extent of recovered materials in the purchase of goods in excess of \$10,000 and the process for disposal of items purchased under a federal award. Oversight must be maintained to ensure that contractors perform in accordance with the terms, conditions and specifications of their contracts or purchase orders.

When a contract for services is not funded with Federal funds, the amount of indirect costs assigned, if any, shall not exceed a maximum of 10% of the direct project costs and shall not exceed the contractor's actual organizational rate, if lower than 10%. The intent is to adequately fund actual costs, not to generate financial surplus for the contractor.

REFERENCES

2 CFR 200.317 to 200.326

ORC 305.18 Annual inventory

Board Policy 11.25 Purchasing

PROCEDURE

Federal School Lunch Program

1. Formal Contracts. Solicitations worth \$10,000 or more will include clauses for Equal Employment Opportunity and solicitations worth \$100,000 or more will include clauses for Byrd Anti-Lobbying.

2. USDA Foods. It will be ensured that an efficient amount of USDA foods are used in the operation of the School Lunch program and that processor inventory does not exceed a six-month supply.

Title XX Assistance Program

1. Participation

The Franklin County Board of Developmental Disabilities, hereinafter referred to as the Board, elects to participate in the Title XX Federal Assistance Program through a contract/grant agreement with the Ohio Department of Developmental Disabilities, hereinafter referred to as the Department. The Board agrees to the terms and conditions set forth in the contract/grant agreement and in the attachments which are deemed to be part of the contract/agreement.

2. Purpose

In accordance with the applicable legislation, the Board and the Department agree to work together to carry out the grant program objectives for approved Title XX services, maximize use of the Title XX Federal Assistance Program, and ensure services to residents in the community who have developmental disabilities.

3. Administration Requirements

Administration of this contract shall include compliance with all aspects of the signed contract/agreement between the Board and the Department. Documentation for billing shall incorporate records for each recipient showing the number of units provided for approved Title XX services. This data will be summarized and will be used as the basis for preparing quarterly reports for billing according to required format, dates and rates established by the Department.

4. Eligibility

Determination for participation in the Title XX Federal Assistance Program will use the same process that is required in 5123:2-1-02 of the OAC for determining eligibility for the Board's services and shall be without regard to income. Eligibility determinations will be documented and redetermination of eligibility will occur annually.

5. Audit

The Board agrees to receive, reply to, and/or comply with audit exceptions discovered in an audit relating to this contract/grant agreement and to send the Department a copy of the final audit report within 15 days of its receipt. When applicable, the Board will provide the Department with a written corrective action plan to correct such exceptions noted in the final audit report within the time frame allowed by OMB Circular A-133.

Other Grant Funded Programs

If necessary, the Board will include contract clauses in all contracts utilizing grant funds, as required by federal or state law.